



**SECURE  
WORLD  
FOUNDATION**

[info@swfound.org](mailto:info@swfound.org)  
swfound.org

**Broomfield, CO**  
525 Zang Street, Suite D  
Broomfield, CO 80021 USA  
+1 303 554 1560

**Washington, DC**  
1779 Massachusetts Ave. NW  
Washington, DC, 20036 US  
+1 202 568 6212

Secure World Foundation, a 501(c)3 non-profit operating foundation, is seeking a research contractor for SWF's annual Counterspace Report.

As the only organization devoted entirely to space sustainability, the Secure World Foundation strives to be a trusted and objective source of leadership and information on space security, sustainability, and the use of space for benefits on Earth. We use a global and pragmatic lens to study and evaluate proposed solutions to improve the governance of outer space. While recognizing the complexities of the international political environment, SWF works to encourage and build relationships with all willing stakeholders in space activities, including government, commercial, military, civil society, and academic actors. Central to this approach is increasing knowledge about the space environment and the need to maintain its stability, promoting international cooperation and dialogue, and helping all space actors realize the benefits that space technologies and capabilities can provide.

The Counterspace Contractor will support the development of SWF's annual Global Counterspace Capabilities Report and associated fact sheets on counterspace activities. The Contractor will report to Dr. Brian Weeden, Director of Program Planning. The Global Counterspace Capabilities Report is an annual report SWF has issued since 2018 to increase public awareness and discussion of the proliferation of counterspace capabilities and their impact on space security and stability.

#### RESPONSIBILITIES:

- Provide research support to the SWF team developing the 2023 Counterspace report;
- Update the SWF public spreadsheets on historical anti-satellite testing and rendezvous and proximity operations;
- Assist editing and proofing of the 2023 counterspace report, and its executive summary;
- Update SWF fact sheets on national counterspace capabilities to reflect the new information from the 2023 report;
- Other duties related to SWF counterspace research, as assigned and agreed.

#### QUALIFICATIONS:

- Working knowledge of space security and counterspace issues and orbital mechanics;
- Strong organizational and time management skills and attention to detail;
- Outstanding written and verbal communication skills and ability to perform professionally in English;
- Good computer skills, including proficiency in Google Suite, Microsoft Word, and Microsoft Excel, and Adobe InDesign; and
- Basic skills in multimedia and scripting a plus.

This position is being offered as a \$4,800 fixed-rate contract, estimating 20 work hours per week over the 3-month contract. No benefits are offered with this position. The work will be done remotely and there is no requirement for the candidates to be in a specific geographic location.

Qualified candidates, please send a cover letter and your resume outlining your work experience, education, and other skills to [jobs@swfound.org](mailto:jobs@swfound.org). Title the subject line of your email: SWF Counterspace Contractor. No phone calls, please.

Deadline for applications is January 15, 2023. Start date is ideally February 1 through the end of April, 2023.

The Secure World Foundation provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, expression or identity, national origin, age, disability, or genetics.